



LBID MEETING MINUTES DRAFT

Thursday, August 20, 2020 - 8:30 am – 9:15 am
Wilmington office, 124 S Main Street, Room 210

Roll Call: Kristen Galbraith, David DePuy, Kathryn Bornemann, Dale Sexton, Brian Menges

Absent: Tyler Erickson, Carla Pettit

Also in Attendance: Executive Director Kris King

Discussion/Action Items

- A. **New board member** – welcome to Brian Menges
- B. **Review/Modify/Approve Past Meeting Minutes** - *Motion to approve by Dale Sexton; second by Kathryn Bornemann; no discussion and all in favor.*
- C. **Discuss/Approve/Deny Payments on Current Invoices** – Two board members need to sign checks; any member can sign. We needed to secure a larger storage shed to accommodate newly arrived snowflake decor. *Motion to approve by Dale Sexton; second by David DePuy; no discussion and all in favor.*
- D. **Review of LBID Expenses/Revenue** – Included report does not reflect recent \$15,000 tax check from the City, the expense for the 50 snowflakes was about \$12,000.
- E. **New contract for Kris King** - now the Executive Director, as required by regulations to be the Executive Director of the CVB, TBID and LBID. The previous part time administrator contract for 20 hours per month expired in June, new contract is for 25 hours per month at \$40/hour, not including work paid for by COVID grant. *Motion to approve by Dale Sexton; second by Brian Menges; no discussion and all in favor.*

Update on Business Items of Interest

- A. **Coronavirus impact** – discussed mixed experiences with masking compliance and response from customers.
- B. **Construction Update** - 2nd Street is torn up but the crew is moving quickly, already pouring sidewalks and corners. Businesses can still be accessed. Thanks to Brian for hosting for meetings.
- C. **Funding Requests** – no new funding requests, next deadline October 31.
- D. **Outdoor eating seating/takeaway infrastructure & Taste of Livingston celebration concept** – Postponed.
- E. **Pigeon Control** – Brian discussed that the initial removal was very effective, the City will consider taking on an annual contract to address the issue.

Board of Directors

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Kathryn Bornemann David DePuy Tyler Erickson Brian Menges Karla Pettit



- F. **Banner and Flower Basket Update** – Give a Hoot banners are coming down and new design for Love Livingston Travel/Shop/Dine/Play Responsibly are going up (Covid grant project). LiveWell49 is interested in doing Suicide Prevention banners for September, Suicide Prevention Month. Requested during heat that Ken water flower baskets more often. Discussed next year's increase of flower baskets, having some lower possibly on hand rails near Depot, B and Main, if signage with Welcome to Livingston at 7th Street intersection.
- G. **New property owners** – discussed inclusion of old Job service building, Copper Moose, hairdresser and laundromat on that corner, Neptune's Eatery, Key Properties was previous residential. Preparing letter for property owners and brochure for renewal. Board members will be review list of local business owners and divide list for teams of two to visit and discuss renewal in person this Fall, business owners will vote in January.
- H. **Billboards** – longer term project for creative committee of CVB/LBID/TBID representatives.
- I. **Marketing Report** – report attached.

5. Discussion of next Meeting Date and Agenda September 17, 2020

6. Adjourn - *Motion to approve by David DePuy; second by Dale Sexton; no discussion and all in favor.*

Minutes respectfully submitted by Kris King

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